Q U A L I T Y   A L E R T ●01152020

Date: January 15, 2020

To: Triumph Fluid Power & Actuation Supplier

Subject: **Product Realization – Documentation**

Triumph Fluid Power & Actuation strongly values its supply base and their role in providing 100% On-Time, 100% On-Quality products. This ensures that Triumph's Customers receive the highest quality product possible.

Unfortunately, Triumph has been experiencing a high volume of deliveries with documentation issues such as:

- Revision(s) letters missing
- Process Cert(s) missing
- Certification of Conformance errors
- AS9102 FAI missing / incomplete / incorrect
- Ballooned drawings missing for AS9102 FAIR
- Incorrect Part Number(s)
- Non-adherence to QA and QAR clauses listed on the PO

It is imperative that you be "Proactive" rather than "Reactive" to ensure that the documentation is correct and complete. As a suggestion, the use of an internal final documentation check list could be created or the use of QF-0112 Inspection Verification Checklist is available on the Triumph Portal under Clemmons Quality Requirements.

TAS-Quality cannot release your parts to Assembly until the proper documentation is requested and received.

This results in internal delivery issues to Assembly and that could affect delivery of finished goods to our customer and underline could affect your company's overall Quality Performance Rating.

Triumph has always prided itself as having the very best suppliers in the industry. We expect that you will investigate the causes and develop corrections to eliminate future issues.

Should you have any questions or require assistance in addressing these issues, please feel free to contact me.

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