



Triumph Group Supply Chain Management Procedure

SCMP 7.2 – Supplier Information Request

Revision Level: B

Effective Date: 21 September 2018

AS9100 Linkage: AS9100 Section 8.4

Page 1 of 3

1. Process Owner

1.1 Triumph Group Supply Chain Management

2. Applies To

2.1 Triumph Group Supply Chain Management, Triumph Group Supplier Quality Management and Triumph Companies excluding Triumph Aerostructures, LLC and Triumph Aerostructures-Tulsa, LLC

3. Purpose

3.1 This procedure establishes and documents the requirements and limitations for Supplier Information Requests. The Electronic Supplier Information Request process (E-SIR) deployed in the Triumph Group Supplier Portal (triumphsupplysource.com) shall be used by suppliers to ask questions or request additional information from Triumph Group Companies

4. Reference Documents

5. Definitions and Acronyms

- | | | |
|-----|--|--|
| 5.1 | E-SIR | Electronic Supplier Information Request, Supplier portal web application |
| 5.2 | SME | Subject Matter Expert, individual within the Company that has expertise in addressing suppliers technical questions as it relates to the E-SIR submittal. |
| 5.3 | triumphsupplysource.com | Triumph Supplier Portal. Website that houses the Triumph Group approved supplier list, supplier performance and supplier requirements. Often referred to as "the system" or "the portal" |

6. Responsibilities

- 6.1 Triumph Company Purchasing shall have the responsibility to receive; review and either respond to or assign the E-SIR to a company subject matter expert (SME).
- 6.2 Triumph Company Purchasing is responsible for ensuring all SIRs are addressed and that all suppliers receive a response in a timely manner.
- 6.3 Company procurement agent:

Triumph Group Supply Chain Management Procedure

SCMP 7.2 – Supplier Information Request

Revision Level: B

Effective Date: 21 September 2018

Page 2 of 3

- 6.3.1 Receive E-SIR and process as defined in the supplier portal application flow.
 - 6.3.1.1 Provide response to supplier or,
 - 6.3.1.2 Forward E-SIR to Company SME
- 6.3.2 Process purchase order changes as required as part of the E-SIR response provided.
- 6.4 Company SME:
 - 6.4.1 Review and provide response to the E-SIR as defined in the supplier portal application flow.

7. General

- 7.1 The E-SIR process is used by suppliers to ask questions or request additional information from the applicable Triumph Company. The E-SIR system may be accessed via:

<https://triumphsupplysource.com>

NOTE: The E-SIR may also be used to request technical documents, or to request approval of documents. Such documents can include, but are not limited to:

- Request for deviation on measurement plans affecting the Key Characteristics
- Request for approval of sampling plans
- Request for approval of pre-production qualifications (First Part Qualifications, Thermal Profile Plans/Reports, and Pre-production Verification Plans)
- Request for approval to use a later revision of a process specification
- Request for TGI review and approval of NDT Procedures and Techniques (critical parts, Class 1 and 2 castings, pyrotechnics, composites, adhesive bonded assemblies)
- Request for TGI review and approval of Manufacturing Plans
- Request for TGI review and approval of the FAI, along with the qualification package

The portal-based E-SIR process is available to all suppliers with access to the supplier portal.

Requests sent to TGI through the supplier portal are automatically routed and logged to the TGI procurement contact noted in the supplier's profile for the specific Company that the E-SIR is being submitted to.

E-SIR responses have no authority to convey direction to suppliers on issues that require engineering design or drafting changes, or other configuration changes. In such cases, the



Triumph Group Supply Chain Management Procedure

SCMP 7.2 – Supplier Information Request

Revision Level: B

Effective Date: 21 September 2018

Page 3 of 3

final acceptance of affected material/parts shall be based on formal and accepted design release, i.e., flow down of applicable changes through an Order.

8. Appendices and/or Flowcharts

8.1 None

9. Required Forms

9.1 None

10. Required Records

10.1 Supplier Portal electronic E-SIR record

11. Training Materials

- 11.1 TSCMT 7.3 Supplier Initiate E-SIR
- 11.2 TSCMT 7.4 Buyer Process Supplier E-SIR
- 11.3 TSCMT 7.5 SME Process Supplier E-SIR
- 11.4 TSCMT 7.6 Supplier Review E-SIR Response
- 11.5 TSCMT 7.7 E-SIR Search and Custom Report

12. Revision History

Revision Level	Description of Change	Effective Date
Original	New Document	21 October 2014
A	Maintenance revision changed AS9100 linkage and changed business Unit to Company	19 February 2018
B	Triumph Aerostructures and Triumph Aerostructures-Tulsa exception	21 September 2018

13. Approvals (Authorizing Signatures on File)

/s/ F.L. Ellison, Director, Enterprise Supplier Quality – Triumph Group, Inc. 21 September 2018